

Cal/OSHA COVID-19 General Checklist for Mining and Logging

May 7, 2020

This checklist is intended to help mining and logging employers implement their plan to prevent the spread of COVID-19 in the workplace and is supplemental to the [Guidance for Mining and Logging Employers](#). This checklist is a summary and contains shorthand for some parts of the guidance; familiarize yourself with the guidance before using this checklist.



Contents of Written Worksite Specific Plan

- The person(s) responsible for implementing the plan.
- A risk assessment and the measures that will be taken to prevent spread of the virus.
- Training and communication with employees and employee representatives on the plan.
- A process to check for compliance and to document and correct deficiencies.
- A process to investigate COVID-cases, alert the local health department, and identify and isolate close workplace contacts of infected employees until they are tested.
- Update the plan as necessary to prevent further cases.



Topics for Employee Training

- Information on [COVID-19](#), preventing spread, and who is especially vulnerable.
- Self-screening at home, including temperature and/or symptom checks using [CDC guidelines](#).
- The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
- When to seek medical attention.
- The importance of hand washing.
- The importance of physical distancing, both at work and off work time.
- Proper use of cloth face covers.



Individual Control Measures & Screening

- Symptom screenings and/or temperature checks.

- Encourage workers who are sick or exhibiting symptoms of COVID-19 to stay home.
- Encourage frequent handwashing and use of hand sanitizer.
- Strongly recommend cloth face covers when employees are not required to wear respirators.
- Provide and ensure employees use respirators to protect against airborne contaminants such as silica and asbestos.
- Provide disposable gloves to workers using cleaners and disinfectants if required. Consider gloves a supplement to frequent hand washing for other cleaning, tasks such as handling commonly touched items or conducting symptom screening.
- Communicate frequently to customers that they should use face masks/covers.



Cleaning and Disinfecting Protocols

- Perform thorough cleaning in high traffic areas.
- Frequently disinfect commonly used surfaces.
- Avoid sharing phones, two-way radios, and other work tools and equipment.
- Clean touchable surfaces between shifts or between users, whichever is more frequent.
- Ensure that sanitary facilities stay operational and stocked at all times.
- Make hand sanitizer and other sanitary items available and readily accessible..
- Provide time for workers to implement cleaning practices before and after shifts.
- Use products approved for use against COVID-19 on the [Environmental Protection Agency \(EPA\)-approved](#) list and follow product instructions and Cal/OSHA requirements.
- Consider upgrades to improve air filtration and ventilation.



Physical Distancing Guidelines

- Ensure physical distancing of at least six feet.
- Adjust in-person meetings, if they are necessary, to ensure physical distancing.
- Limit the number of workers on the job site to ensure at least six feet of separation.
- Stagger employee breaks, in compliance with wage and hour regulations, to maintain physical distancing protocols.
- Reconfigure, restrict or close break areas and provide alternative spaces where physical distancing can occur.
- Avoid congregating during lunch and other breaks or before or after shifts.
- Stagger team travel to sites and reduce number of employees transported at a time to worksites.

